

INDUCTION EXPERIENCE INTERNSHIP

JOB TITLE:	DURATION:	RESPONSIBLE TO:	CLOSING DATE:
Induction Experience Research Intern	16-week project, term time only	Representative Services Manager	31st October 2024, 9am

PAY

The rate for the role is £12 per hour.

HOURS

8 hours per week. Availability will be discussed at interview.

JOB SUMMARY

Researching the induction experience of students at the University of Aberdeen producing a report with actionable recommendations for improvement.

DESIRED VALUES

Candidates should be able to demonstrate a commitment to the following values:

- Student focussed
- Inclusive
- Helpful

ROLE DESCRIPTION

The Students' Union, together with the University of Aberdeen, aims to gain a better understanding of the induction process for students. We recognise that the start of term can be stressful, and understanding these pressures is crucial to figuring out how to best support students. We are seeking two students to research and map out the induction experience for key student groups, identifying any challenges that need addressing. The project will begin with research, engaging with students to gather feedback from those who have recently joined the university. You will then analyse the feedback, pinpoint the main issues, and develop recommendations to improve the induction process.

PRINCIPAL DUTIES AND RESPONSIBILITIES

- Carry out research, engaging students in providing feedback on the induction processes across the University.
- Analyse the data gathered with a view to identifying common themes and pinpointing the key challenges faced by students when starting at the University of Aberdeen.
- Prepare a report with recommendations identifying practical and actionable ways in which the University and the Students' Union can improve this experience for students.

SKILLS, KNOWLEDGE AND EXPERIENCE IN DESIRED APPLICANT

- Excellent research skills and experience
- Strong communication skills
- Proficient in data analysis
- Critical thinking ability
- Effective time management
- Attention to detail
- Report writing skills
- A good team worker

SKILLS, KNOWLEDGE, AND EXPERIENCE YOU CAN DEVELOP IN THIS ROLE

- Experience working in a busy office environment.
- Experience delivering research to impact change.
- Enhanced communication skills.
- Experience working as part of a team.

HOW TO APPLY

The Students' Union is committed to providing equality of opportunity, treatment and dignity in appointments. We will not allow discrimination in any form in advertising, interviewing, selection or eligibility for jobs, and will therefore select individuals on the grounds of their ability and suitability for the vacancy based on genuinely required criteria.

Applicants must have proof of Right to Work in the UK.

To apply for this position, please fill out an Application Form and Diversity Monitoring form (via the vacancy page of the Students' Union website). Completed forms should be sent to: ausa-hr@abdn.ac.uk. Informal enquiries should be made to ausa-hr@abdn.ac.uk.