

Sederunt	<p>Present: Cecilia Wallbäck (Student President), Ondrej Kucerák (VP Education), Radeen Moncrieffe (VP Communities), Jon Matthews (External Trustee), Sandy McKinnon (External Trustee), Ruth Taylor (University Nominated Trustee), Onyegbuna Chukukelue (Student Trustee), Cathleen Loh (Student Trustee).</p> <p>In Attendance: Graeme Kirkpatrick (AUSA CEO), Scott Carle (AUSA Representative Services Manager), Ian Lamb (Finance Manager).</p> <p>Apologies: Anttoni Numminen (Student Trustee).</p>	
Agenda Item		Action
The Chair welcomed everyone to the meeting and started with a round of introductions.		
Approval of Minutes		
1.1	<p>Minutes of the Trustee Board held 19th November 2020</p> <p>The minutes of the previous meeting were approved.</p>	
1.2	<p>Matters Arising</p> <p>Matters arising were all covered on the agenda. It was agreed that the AUSA incorporation would be discussed at AOCB.</p>	
Standing Reports		
2.1	<p>Report from the CEO</p> <p>The CEO gave a presentation on the CEO Report including an update on activities during COVID-19 and internal and external focuses, early indications, and strategic direction. It was agreed that an update on general University matters would be helpful at future meetings. The University Trustee provided a brief update on current University matters and agreed to provide similar updates in future.</p> <p>The Board otherwise noted the report.</p>	
2.2	<p>Report from the Student President</p> <p>The Chair introduced the report, provided brief updates, and invited questions. Following questions, the Board noted the report.</p>	
2.3	<p>Business Plan Update</p> <p>The CEO introduced the update on the business plan and invited questions. Following discussion, the Board agreed to request updates to the business plan format including traffic lighting and responsibilities. The Board further agreed to a</p>	

	mini strategic plan review to ensure the plan still delivered what was initially envisioned.	CEO
HR		
3.1	<p>HR Update</p> <p>The CEO provided an update on HR matters including staffing, complaints processes, HR systems, and employee assistance programme. Following discussions, the report was noted and agrees to invite incoming officers to future Trustee meetings once elected.</p>	CEO
Finance		
4.1	<p>AUSA Financial Report</p> <p>The Finance Manager presented the finance update including a reforecast against expectations at budgeting stage and the anticipated end of year position.</p> <p>The CEO provided an update on funding for Students Associations' secured by NUS Scotland.</p> <p>Following a brief discussion, the Trustees noted the report.</p>	
Health and Safety		
5.1	<p>Health and Safety Update</p> <p>The Representative Services Manager presented a short verbal update on health and safety matters. There were no incidents to report and an update was provided on continued temporary homeworking and involvement in the University's Health and Safety Committee. The Trustee Board noted the update.</p>	
Risk Register		
6.1	<p>AUSA Risk Register</p> <p>The Representative Services Manager introduced the Risk Register and invited questions. Following a brief discussion, the Board agreed that the format of the Risk Register should be revised.</p> <p>The CEO highlighted the risk of a flat or reduced funding settlement for 2021/22 and the Board noted that consideration should be given to diversifying the income streams of the organisation if possible. It was agreed that this would be considered within the review of AUSA strategy noted at 2.3 above.</p>	<p>CEO</p> <p>CEO</p>
Governance		
7.1	<p>Student Council Policy</p> <p>The Representative Services Manager introduced the paper</p>	

	on new policies passed by Student Council. The Trustee Board noted the report and policies contained within.	
7.2	<p>7.2 Byelaw Changes</p> <p>The Representative Services Manager introduced the report and invited questions. The Vice President for Education provided a short explanation of the changes being made. The Board agreed to pass the changes unanimously. The Board further agreed to deal with byelaw changes by email in future if the matters are straight forward and provided with an explanation and recommendation from staff.</p>	RSM
AOCB		
8.1	<p>Student Partnership Agreement</p> <p>The Student Partnership Agreement was circulated to Trustees for information. The Vice-President for Communities provided a short update on a big win with regards to divestment.</p>	
8.2	<p>Sustainability Coordinator Post</p> <p>The CEO introduced the report and invited any questions. There was a short discussion around the post and the potential future of such a post. It was agreed that the CEO would take forward a review of the future of the post including the potential for the role to include sustainable engagement.</p>	CEO
AOCB	<p>AGM Date</p> <p>The Student President led a discussion on the previously agreed AGM date and a suggestion to change the date to look at the potential for a bigger and better event. Following this discussion, the Board agreed to delegate the power to the CEO to finalise the date of the AGM.</p> <p>Incorporation</p> <p>It was noted that no further action would be taken just now, however the estimated costs of AUSA incorporation would be included in the 2021/22 budget.</p> <p>Secondary Employment</p> <p>The Student President requested permission from the Trustee Board to take up secondary employment. It was agreed that the CEO and Student President take forward a discussion on the matter.</p> <p>Officer Pay Review</p> <p>The Student President requested a review of Sabbatical Officer pay. There was general support from the Board on the</p>	<p>CEO</p> <p>CEO</p> <p>CEO</p> <p>CEO</p>

	matter to be taken forward as part of a wider review which would include a review of the economic conditions.	
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ENDS		
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