Below is all the information you need for submitting a Sport’s core grant application. Please ensure you read through all the information and criteria before you get started. More information is available on the AUSA skills hub.

**Important information:**

* Application deadline is 9am Monday 4th October 2021.
* A completed application does not guarantee funding. Funds are limited and will be allocated where the panel deems appropriate.
* Applications are to be completed and emailed to [societies@abdn.ac.uk](mailto:societies@abdn.ac.uk). Applications submitted in person or by post in paper copy will not be accepted.
* All allocated money must be spent by the 30th April 2022 unless any of your core activities take place in the summer months. This must be stated on your application under ‘Description of what the funds will be used for’.
* All applications are dealt with on a case by case basis and the decision of the panel is final.
* Submitting a full budget and development plan is required to help with the decision. They should be attached to the email with the application. Please send in updated versions of these documents if changes have been made since submission for reaffiliation.
* Any grant submitted by a Sport’s Club that has not completed the reaffiliation documents and does not meet the requirements to remain a club, will not be considered.

**Guidance on completing your application**

Applications are judged on the following criteria:

* The overall application must be completed correctly and only applications that qualify under the criteria will be considered.
* The relevance of grant must be related to the club’s core activities, BUCS, SSS or equivalent leagues.
* A clear link between application, development plan and budget submitted must been demonstrated.

The panel will consider applications for the following:

* A Sports Club’s core activities as outlined in your club’s constitution and development plan
* Entry Fees/Competition Fees
* Reasonable travel costs including minibus bookings, coach bookings and fuel.
* Funds to support development as outlined in your development plan
* Reasonable essential equipment and first aid supplies

The panel will not consider applications for the following:

* Activities outside of your club’s objectives and activities (ie tour/social trips)
* Team clothing for personal use (ie. hoodies/named t-shirts/committee tops)
* Food or drink
* Damage to vehicles or any legal fines
* Hire of external venues for an event that could be held in university facilities
* Activities that would challenge or not be possible under Scottish COVID restrictions

**Please ensure you complete all information in the sections below:**

**Sport’s Club:**

**Name of President:**

**Name of Treasurer:**

**Contact email:**

Category of application, click all that apply and specify if other:

|  |  |
| --- | --- |
| **Competition fees** |  |
| **Equipment** |  |
| **Travel** |  |
| **Other** |  |

Description of what the funds will be used for:

|  |
| --- |
|  |

**Itemised list of costs**:

|  |  |
| --- | --- |
| **Item(s)** | **Cost** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total** |  |
| **Total of amount being requested** |  |

If your sports club does not receive the funding from this grant, or you are awarded partial funding, how will your sports club obtain the remaining funds? Will the project still go ahead?

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**Supporting Notes**

This is your chance to tell the panel anything else you think they need to know. Some examples of things you might wish to include are:

* Why is this essential to your sports club?
* How will it help with development/engagement?
* How many students could be positively impacted with this funding?
* How does the itemised list of cost relate to the application?
* How will the funding help the society be active/more active?

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Thank you for submitting your application! We will let you know the outcome as soon as we can!