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| Please note that all enquires and booking requests are deemed provisional until confirmation email has been received.Completed booking requests must be emailed to [activities@abdn.ac.uk](mailto:activities@abdn.ac.uk) |
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| |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Date request submitted** |  | | **Society/ Group name** | | | | |  | | | **Bookers name(s)** |  | | **Contact telephone number** | | | | |  | | | **Bookers student number** |  | | **Contact email address** | | | | |  | | |  | | | | | | | | | | | **Venue(s) requested** | **AUSA Hillhead** | | | | | |  | | | |  |  | | |  | | | |  | | | **Date of planned event** | |  | | | | | | | |  | | | **Title of event** | |  | | **Expected no. of attendees** |  | | | | | | | | | **Will any attendees be under 18 yrs. old?** |  | | **Risk Assessment submitted? (Y/N)** |  | | | | | | | | |  |  | | **Start time of event** | |  | | | **End time of event** | | | |  |  | **Is the event open to the public or private?** |  | | | **Brief description of**  **event activities** | |  | | | | | | | | | **Attendees** | | Students | | | | Non-Students | | | Mixed | | **Any other information:** |  | | | | | | | | | |